



June 15, 2016

Via email: bkaine@ci.dania-beach.fl.us
Brad Kaine
1201 Stirling Road
Dania Beach, FL 33004

Re: ADDITIONAL SERVICES | PROJECT MANAGEMENT SERVICES & PLAN REVISIONS
Dania Beach Ocean Park, Dania Beach, Florida

Dear Brad,

Thank you for the opportunity to continue our participation in the Dania Beach Ocean Park project. We have enjoyed our collaboration and look forward to seeing the project through completion. We understand that parts of the project are entering critical stages of construction and on-site field observation, coordination, and quality control, are necessary to ensure the high-quality finished product required by the City of Dania Beach.

Considering your requirements, EDSA will provide the following professional landscape consulting services to address the needs of the project.

Scope of Work:

TASK 1: PROJECT MANAGEMENT

EDSA will implement existing, or develop new organizational systems to efficiently coordinate and monitor on-site contractor activities, enforce contract specifications, communicate deficiencies, and ensure the overall quality and appearance meets the City's expectations. At this time, EDSA will provide two (2) EDSA team members, John Torti and Kristen Lawlor, to monitor construction activities (collectively "the Team").

The EDSA Team will perform the following:

- Provide overall coordination of logistics and scheduling, serving as a liaison between contractors and the City of Dania Beach
- Facilitating and identifying design coordination issues across all disciplines / projects with the designers, contractors and city staff
- Monitor, review and provide input on project quality, budget, and schedule
- Monitor the project's Master Schedule, including time contingency by establishing deadlines for all major internal and external deliverables
- Monitor and report project issues and status to the City
- Additional site visits to ensure the project is being completed on time and on schedule
- Attend bi-monthly meetings / site visits (up to 12 trips)
- Determine substantial completion, monitor and perform punch lists and distribute to project executive management and Contractors, as necessary
- Assist in the review and approval of Contractor payment applications

TASK 2: PLAN REVISIONS

Based on a team coordination meeting on May 24, 2016 there has been owner directed changes to the permitted set which will require revisions to the plans, a resubmittal to FDEP, and a review by building department. Such changes are as follows:

- Removal of South Restroom, replace with planted dune
- Repair and re-establishment of existing eroded dunes
- Prepare cut/fill calculations for FDEP
- Revise utility locations (DDCV's, fire hydrant)
- Revise Marina walk, planting, and lighting
- Update electrical plans
- Remove catch basins
- Detail revisions (ADA Deck, Seawall, truncated domes, new handrail, etc..)
- Resubmittal to FDEP & City review
- Onsite structural and civil engineering review time thus far (Any future on-site time will be billed separately. City will be informed prior to any future onsite visits, if needed)

Note: As directed, the existing showers will remain 'as-is' for now and will be addressed in a later phase.

Compensation

Based upon the services described above, EDSA's fees are as follows:

TASK 01 – Project Management: Time Card basis, not to exceed \$35,000.00

TASK 02 – Plan Revisions: Fixed Fee \$11,930.00

Reimbursable Allowance: Not to exceed \$3,000.00

In addition to our fees, EDSA will bill for reimbursable expenses as outlined in the attached General Terms and Conditions. If this proposal meets with your needs and expectations, receipt of a signed copy will serve as our authorization to proceed. Please note the following:

- It is anticipated that Task 01- Project Management will continue until Phase I is complete. If the project is delayed due to unforeseen conditions, EDSA will pause and commence Project Management once the project has started again.
- As per the contractors schedule stated during coordination meeting on 6/14/16, the project will be complete by December 2016.

Thank you and we look forward to continuing or partnership with you and the development team on this project.

APPROVED and ACCEPTED this _____ day of _____, 2016.

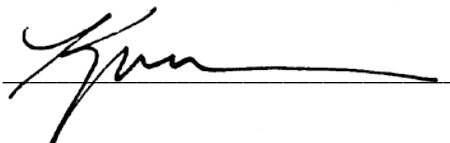
City of Dania Beach

EDSA, Inc.

By: _____

By: Kona A. Gray

Signature: _____

Signature: 

Title: _____

Title: Principal

Attachments: General Terms and Conditions
Rate Schedule

cc: John Torti
Kristen Lawlor
Marketing